



JOBS FUND 11TH CALL FOR PROPOSALS

BREAKING BARRIERS: FUTURE PROOFING SOUTH AFRICA'S EMPLOYMENT OPTIONS

Training Session to Applicants

13 June 2023

Please note:

- The session will begin at 10h00
- Everyone except the presenters will be muted - delegates to please post any questions they may have in the chat.



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA



Welcome and House Rules



1. Everyone except the presenters will be muted
2. Delegates to **please post questions in the chat**
3. The team will try to respond to all questions during the session, but those unanswered during the presentation will be included in the FAQ document found on the application site and the Jobs Fund website:
 - <https://jobsfund.praxisgms.co.za>
 - <http://www.jobsfund.org.za>

Agenda



PART A	
10h02 – 10h10	Welcome Address
10h10 – 10h20	Key Highlights from the Briefing Session held on 6 June 2023
PART B	
10h20 – 10h25	Accessing the online portal and the ABC PIMP
10h25 – 11h00	Background to Theory of Change and Results Chain; Overview of the ABC PIMP (Architecture & Functionality)
11h00 – 11h10	Reading of the Project Example (to be used to demonstrate the ABC PIMP)
11h10 – 11h20	Tea Break
PART C	
11h20 – 12h15	Completing the ABC PIMP – M&E (based on project example)
12h15 – 12h45	Lunch
PART D	
12h45 – 13h30	Completing the ABC PIMP – FINANCE (based on project example)
13h30 – 14h30	GMS Application Form and Grant Management System
PART E	
14h30 – 15h15	GA Standard Clauses & Due diligence, FICA, legal due diligence, documents required and contracting process
15h15 – 15h30	Post training Support by the Jobs Fund Team
15h30 – 15h45	Closing Remarks



Part A

Welcome
and

Key Highlights from the Briefing Session held on 6 June 2023



Welcome

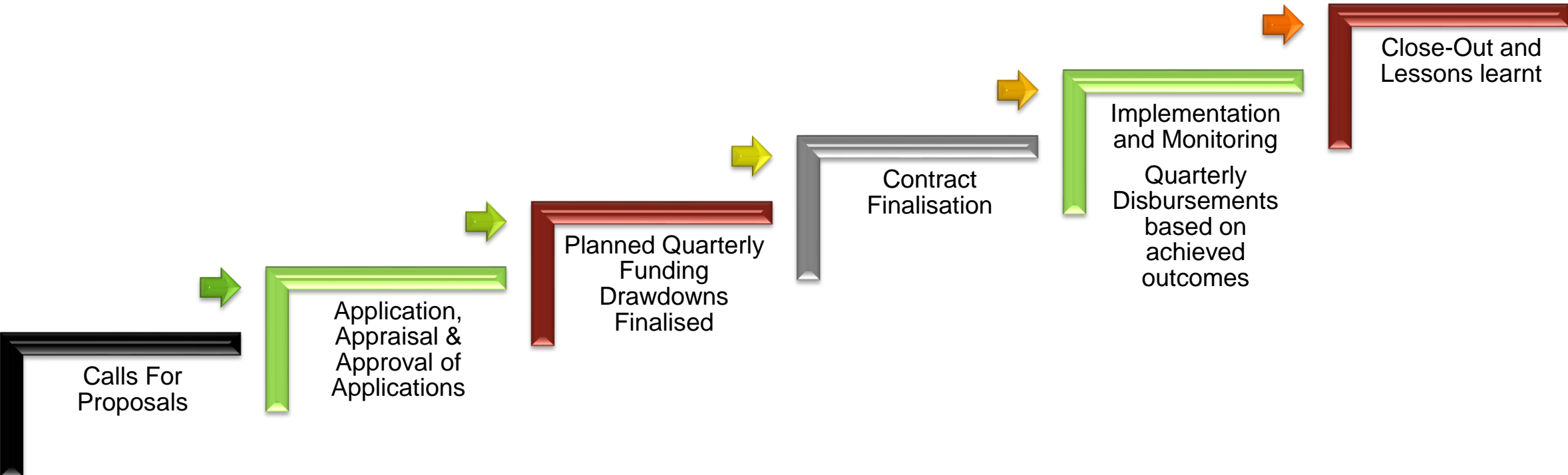
Head of Jobs Fund (Deputy Director General: Employment Facilitation)

Najwah Allie-Edries

Key Highlights from the Briefing Session Held on 06 June 2023



Jobs Fund Delivery Model



Next Steps



- Closing of Application window – **17 July 2023 (3:00 pm)**.
- Applicant to submit Applications inclusive of:
 - Completed ABC PIMP,
 - Due diligence documents (with complete documents including for FICA and legal assessments), i.e., **ALL UPLOADS ARE COMPULSORY.**
- Applicants to be informed of their eligibility status.
- Eligible Applicants will be informed of dates for Due Diligence engagements (on-site or virtual, depending on the Fund's risk assessment).
- Each Applicant is allocated a JF Project Appraiser – who will undertake Project appraisal; he/she will be your point of contact, but you may also engage his/her manager directly, but always copy the Project Appraiser. The Project Appraiser will reach out to you once the allocations have been made.
- Applicants are encouraged to be responsive to queries timeously as the appraisal process must be completed within a set time frame per the respective batches. Failure to do so will negatively impact on your application.
- Contracting takes place once the Jobs Fund's independent Investment Committee approves the application at stage 2 .

Part B

Accessing the online portal and the ABC PIMP

and

Background to the ABC PIMP: Understanding the Project Results Chain & Theory of Change

and

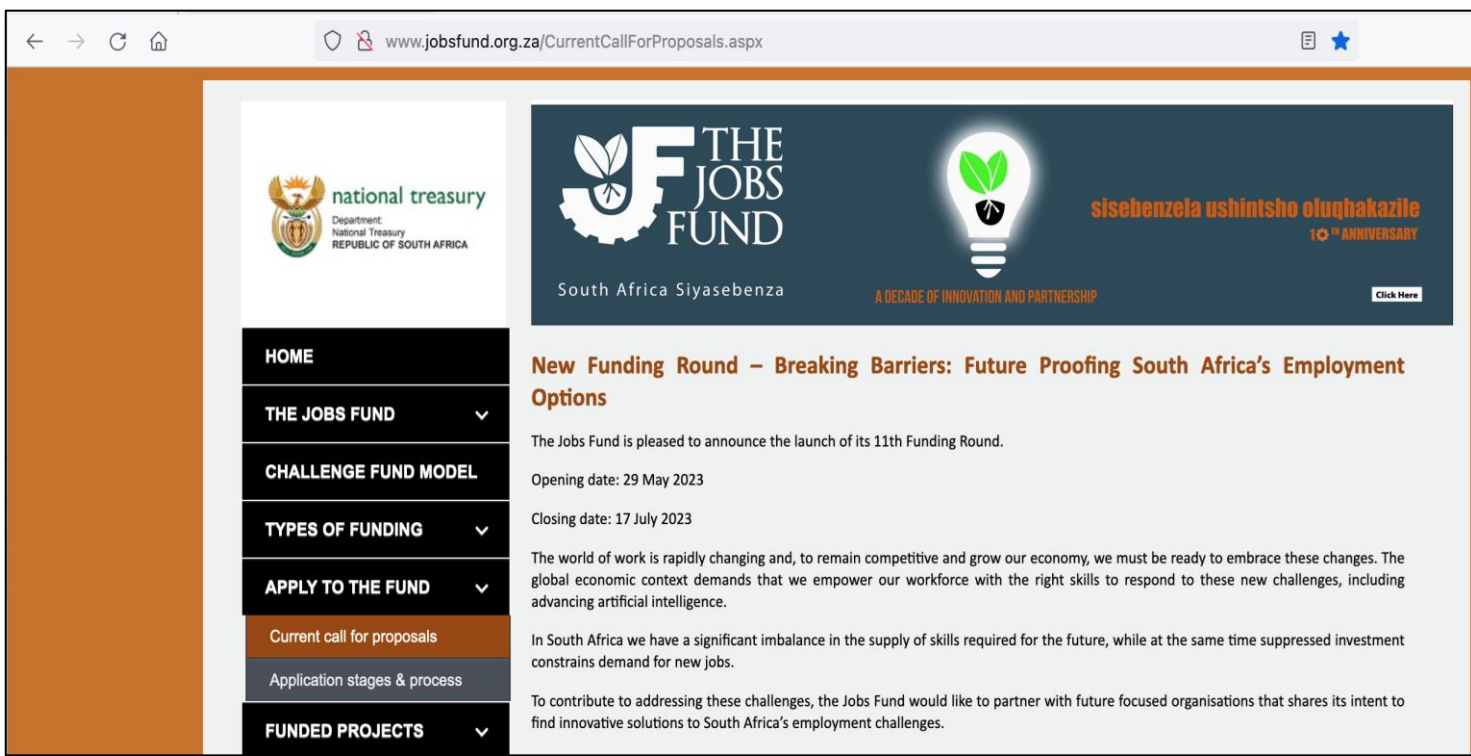
Overview of the ABC PIMP (Architecture & Functionality)



- How to access and navigate the application form

<http://www.jobsfund.org.za>

Select Hyperlink to register on the Online Portal and launch the online application



www.jobsfund.org.za/CurrentCallForProposals.aspx

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Department: National Treasury
REPUBLIC OF SOUTH AFRICA

THE JOBS FUND
South Africa Siyasebenza
A DECADE OF INNOVATION AND PARTNERSHIP

sisebenzela ushintsho oluqhakazile
10th ANNIVERSARY

HOME

THE JOBS FUND

CHALLENGE FUND MODEL

TYPES OF FUNDING

APPLY TO THE FUND

Current call for proposals

Application stages & process

FUNDED PROJECTS

New Funding Round – Breaking Barriers: Future Proofing South Africa’s Employment Options

The Jobs Fund is pleased to announce the launch of its 11th Funding Round.

Opening date: 29 May 2023

Closing date: 17 July 2023

The world of work is rapidly changing and, to remain competitive and grow our economy, we must be ready to embrace these changes. The global economic context demands that we empower our workforce with the right skills to respond to these new challenges, including advancing artificial intelligence.

In South Africa we have a significant imbalance in the supply of skills required for the future, while at the same time suppressed investment constrains demand for new jobs.

To contribute to addressing these challenges, the Jobs Fund would like to partner with future focused organisations that shares its intent to find innovative solutions to South Africa’s employment challenges.

Further guidance and information is contained in the links below:

- [11th Funding Round Brochure](#)
- [FAQs](#)
- [Application User Guide](#)

If you meet the eligibility criteria, click on the below to apply (an Application User Guide will be available on this site)

APPLY

All applications must be submitted by 15:00 on 17 July 2023.

If you have any queries, please contact: jobsfund@treasury.gov.za



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Login

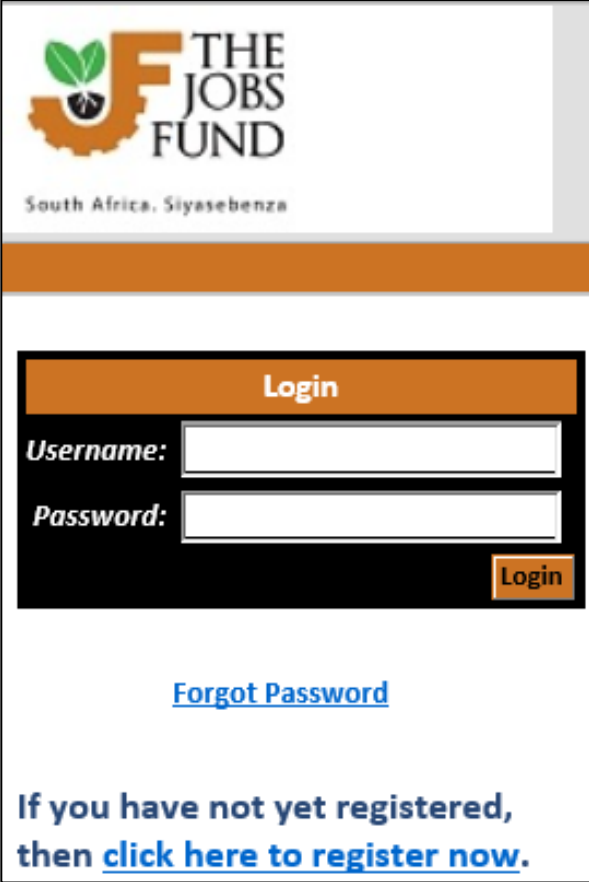
Username:

Password:

Login



How to access and navigate the application form



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Login

Username:

Password:

Login

[Forgot Password](#)

If you have not yet registered, then [click here to register now.](#)

1 CREATE A NEW APPLICATION

Click on the green plus (+) sign on the right hand side of the row to create a new application. You do not have to complete the application in one go - you can work on it, save it, exit, come back later and edit it from the list above.

Reference	Grant Window	Window Description	Type	Closing Date / Time	
JF11	Funding Window Eleven - BC	FW Eleven BC - Full Application	Business Case App Form - Call 11	28/09/2023 23:59:59	+

2 YOUR APPLICATION HAS BEEN REGISTERED.

Your Jobs Fund Reference Number: JF11/
Application Name: Future Jobs Project
Registration notification Email successfully sent.

CONTINUE

1. Create New Application
2. Complete Application Registration – Info Message and Reference Number generated
3. Complete Eligibility
4. Online Application tabs displayed after Eligibility Validation

3 ELIGIBILITY CRITERIA

4 Eligibility Criteria Institutional Info Initiative Description Risk Impact Criteria Budget Summary Uploads

Accessing the online portal and the ABC PIMP

LIVE DEMO



Questions

Background to the ABC PIMP: Understanding the Project Results Chain & Theory of Change

And

Overview of the ABC PIMP (Architecture & Functionality)

Background to the PIMP: Understanding the Project Results Chain & Theory of Change



- The **Theory of Change** for an initiative explains how the activities undertaken by a project will lead to the intended or observed impacts. Establishing a solid theory of change for your project is fundamental:
 - It identifies the conditions or preliminary results (milestones) in your project that are needed to achieve a long-term result.
 - It also forms the foundation on how you are going to monitor your project, develop key project-specific indicators and provide a structure for data analysis and reporting.
- **A Results Chain** is a diagram that maps out your theory of change. It depicts the causal linkages between the project and the anticipated outcomes and impact - linking the inputs, activities and outputs with the outcomes and desired impact:
 - Shows what the project is doing and why they are doing it.
 - Displays the connections in the results chain and the causal linkages, i.e. Is there a clear and logical flow between the inputs, activities, outputs, outcomes, and impact? Is it easily understandable?
 - Is results-oriented, i.e., indicates the desired results from the intervention (e.g., increase the number of operational SMMEs to promote new job creation and stimulate local economic development).
 - Contains sufficient information to display the logical connections between different project elements but is not overly complex.
- The Theory of Change provides the 'big picture' of the initiative and summarises work at a strategic level, while a results chain illustrates, at implementation level, the casual links in the change process (i.e., activities, outputs, outcomes, impact).



The SMME Incubator project aspires to be a progressive SMME finance and development model for South Africa and seeks to change the way that SMMEs are supported.

The **project is based on the theory** that:

IF

You provide appropriate expansion finance for SMMEs (blended finance consisting of part loan and part grant funding), together with business management training and sector-specific mentorship,

AND

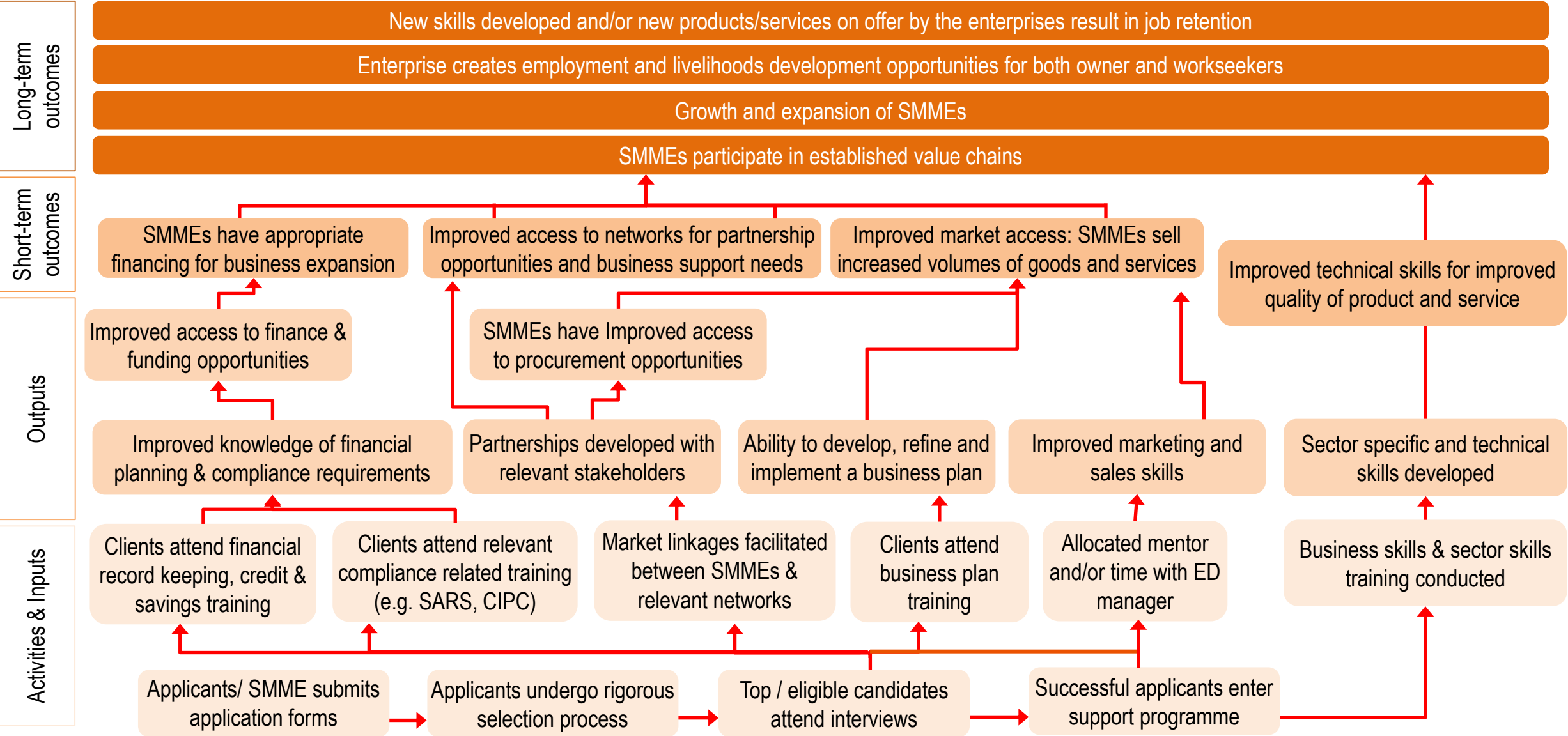
You develop a SMME Incubation Hub (offering both virtual and on-site support) that actively links small business to large business supply chains,

THEN

This will result in:

- Increased business activities, job creation and local economic development for SMMEs
- Agile SMMEs that are more readily responsive to market and big business needs, thereby creating shared value and small-big business synergies (mutually beneficial and sustainable partnerships that encourage business growth)
- SMME growth through access to new business
- Job creation as result of business growth (hire of new employees)

Results Chain Example – Enterprise Development

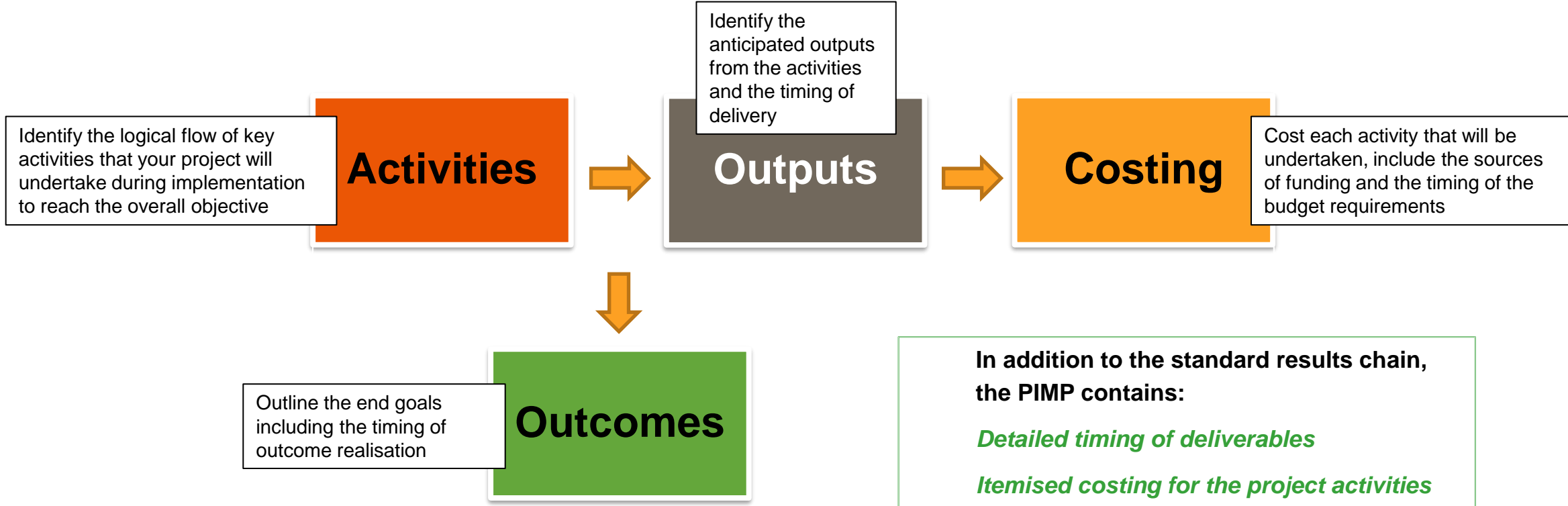


Overview: Activity-Based Costing Project Implementation Monitoring Plan (ABC PIMP)



- To understand how a project aims to effectively achieve the proposed project outcomes, the Jobs Fund requires:
 - A clear map of the project's result chain
 - A rational budgeting approach
- The Activity-Based Costing Project Implementation Monitoring Plan (ABC PIMP) tool assists projects in determining the activities a project will undertake and the costs and outputs associated with those activities.
- The following key questions will be answered for the proposed project:
 - What will the project produce and when?
 - When will activities take place and when will the related costs be incurred?
 - What is the project cost?
 - How will the project's costs be financed?
 - What are the project's overall objectives?
- The ABC PIMP maps out the project's results chain.
- But unlike a traditional results chain, also includes:
 - Detailed timing of deliverables
 - Costing for the project activities

Mapping the Results Chain





What is the ABC PIMP?

The Jobs Fund requires a rational budgeting approach in order to understand how a project aims to structure their activities and associated budgets in order to effectively achieve the proposed outcomes.

The **Activity Based Costing Project Implementation Monitoring Plan (ABC PIMP)** tool aims to assist projects in systematically determining what activities a project will undertake, the associated costs, and anticipated outputs and outcomes. At the end of the ABC PIMP process the following key questions will be answered:

- **What does the project do?**
- **What will the project produce and when?**
- **What is the project cost?**
- **When will these activities take place and when will the related costs be incurred?**
- **How will the project's costs be financed?**
- **What will the project achieve?**

An example showing a completed Activity Category is included in the "Example" tab.

General Guidelines

- The structure of this workbook cannot be altered - no sheets, rows, columns can be added or deleted or altered in any way.
- Only cells which require inputs are 'unlocked'.
- All headings and total cells are 'locked'.
- Double check all totals to ensure that these are correct.
- Ensure that what is completed in terms of the programme and project-specific indicators corresponds to the information on the GMS.
- A project is approved and contracted on the basis of the information contained in this workbook - as such, gaps in the information required will count against the project in terms of its appraisal.
- **Unlocking the workbook, amending the structure of the sheets in any way, or changing existing formulae may lead to disqualification of your project.**
- **Enquire with the JF before inserting any sheets in the Workbook.**
- **Please ensure you complete the 'Versions' tab each time you update your plan. The Jobs Fund Project Team will do the same.**

How is this tool structured?

The tool is structured by a number of steps that the applicant needs to follow. The steps guide the applicant through the process as per the instructions detailed below.

Once the steps have been completed the applicant to review the budget and project summary in order to sense check the totals and make amendments to the input data if necessary.

STEP 1 Project Information

This section requires the applicant to detail all the general project information. **The functionality of the workbook is dependent on this.**

STEP 2 Project Implementation Plan - Activities, Outputs, Outcomes & Costs

This section requires the applicant to set out the key activities and/or processes that the project will undertake in order to answer the questions: What does the project do? How will the project roll-out?



Project Information

11th Funding Round 2023

INSTRUCTIONS:

Please complete ALL fields detailed below.

Applicants complete yellow-shaded cells

Project Name	Removing Barriers to Youth Employment
Brief Project Description	<p>The project will provide unemployed young people with opportunities in the Information and Communications Technology (ICT) sector which is considered to be one of the current growth sectors in South Africa. Young people will be trained in ICT skills, based on employer demand (as per their specification and requirements). It will be implemented in and around the Mbombela (Nelspruit) area. The project will:</p> <ul style="list-style-type: none"> • Establish a youth-centric walk-in advisory centre in Nelspruit and an online portal by a service provider, where young workseekers can access advice and receive aptitude and skills assessments. • Refer young people to training partners for required training (soft and technical skills development) • Place trained young people in fixed term and permanent positions with project partners (employers).
JF Partner Organisation	Advantage Employment Consultancy (Pty) Ltd
Sector in which your organisation operates	Training, Capacity Building & Education
JF Number	JF11/1234
Grant Funding requested (e.g. R10 000 000)	R10 000 000
Matched Funding committed (e.g. R12 000 000)	R10 000 000
Sector(s) in which opportunities are to be created	<p>Administrative & support activities</p> <p>Information, communication & technology (ICT)</p>
Implementation Start Date	01 January 2024
Implementation Start Quarter (select from the drop-down menu)	Jan to Mar
Implementation End Date	31 December 2025
Project Contact Person	R. Ndlovu

Tab 2: Activities, Outputs, Outcomes & Costs



Ushintsho Oluqhakazile

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PROJECT RESULTS CHAIN
Activities, Outputs & Timing

ACTIVITY-BASED COSTING

SCOA code per cost item (Level 2)	Total cost of activity
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IMPLEMENTATION SCHEDULE
Timing and breakdown of the cost incurred for each cost item in each activity

Month 7	Month 8	Month 9	Month 10	Month 11	Month 12
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PROJECT RESULTS CHAIN		ACTIVITY-BASED COSTING											IMPLEMENTATION SCHEDULE												
Activities		Outputs		Timing of Activities & Outputs											Timing and breakdown of the cost incurred for each cost item in each activity										
No.	Description of the Sub-Initiative	Outputs from the Initiative	Receipts	Year 1								Year 2			Year 1		Year 2				Total Allocated	Risks (where applicable)			
				Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Total	Year 1	Year 2	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6			Period 7	Period 8	
6.1																									
6.2																									
6.3																									
6.4																									
6.5																									
6.6																									
6.7																									
6.8																									

We will go into much more detail on each element in the PIMP in the training segments after the tea break

Tab 2: Activities, Outputs, Outcomes & Costs



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PROJECT RESULTS CHAIN										ACTIVITY-BASED COSTING		IMPLEMENTATION SCHEDULE															
Activities, Outputs & Timing										SCOA code per cost item (Level 2)	Total cost of activity	Timing and breakdown of the cost incurred for each cost item in each activity															
Activities										Costing		Timing of the Budget															
No.	Description of the Sub-Initiative	Outputs from the Initiative	Receipts	Timing of Activities & Outputs								Project Cost Description related to sub-initiative	SCOA code per cost item (Level 1)	SCOA code per cost item (Level 2)	Total cost of activity	Initiated Cost Evaluation Adjustment	Cost Receipts	Timing of the Budget						Total allocated	Risks (where applicable)		
				Year 1	Year 2	Total	Year 1	Year 2	Year 1	Year 2	Year 1							Year 2	Total								
				Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8			Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8						
				Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun			Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun						
6.1														20000										20000			
6.2														20000											20000		
6.3																											
6.4																											
6.5																											
6.6																											
6.7																											
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Tab 2: Activities & Outputs



Ushintsho Oluqhakazile

South Africa Siyasebenza

Activities

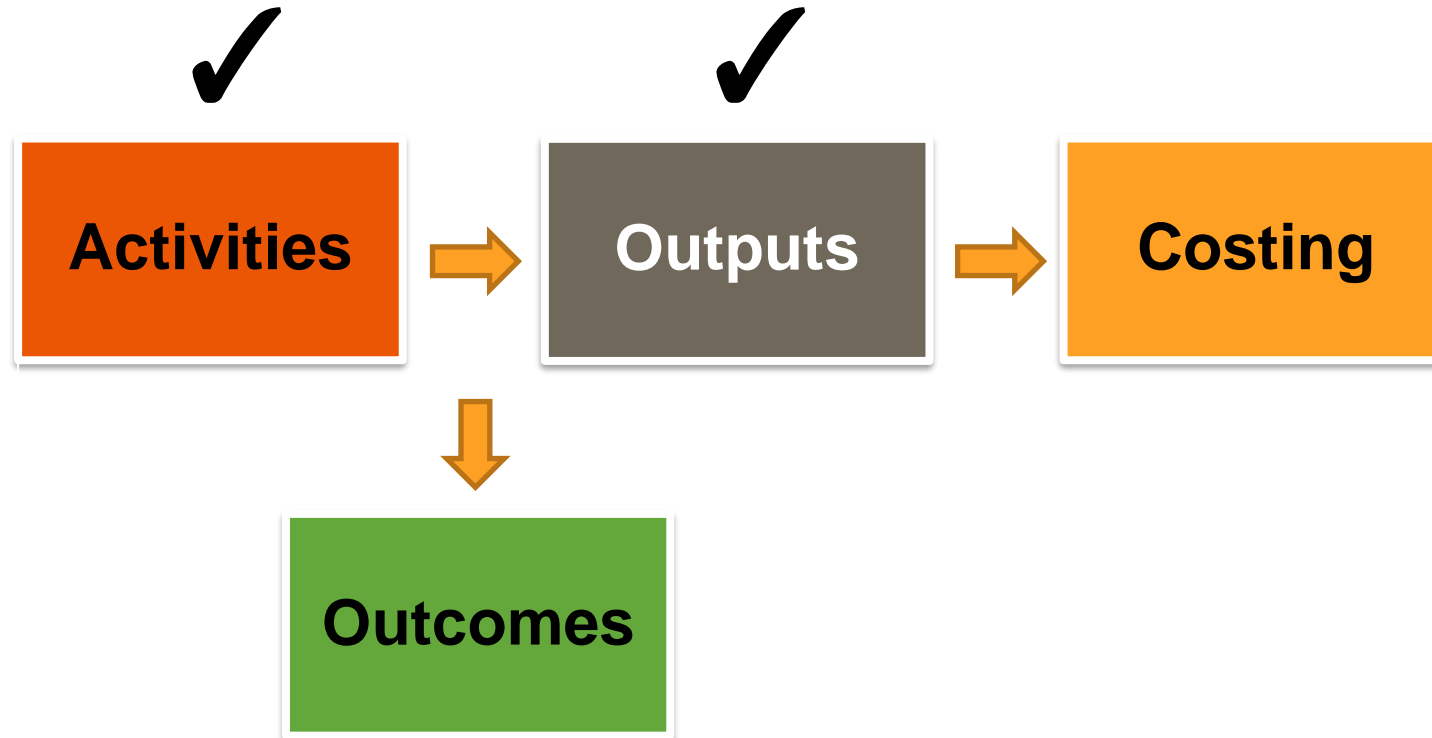
Outputs

Timing of Activities & Outputs

No.	Description of Main Activity	No.	Description of the Sub-Activities	Outputs from the Activities	Assumptions	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Total	Year 1	Year 2		
						Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun					
Activity 1	Recruit People onto the Programme	1. 1	Advertising of the youth support initiative in the Local Newspaper, Sowetan Live, and the Citizen. Advertising on social media: Twitter, Facebook, and Instagram. The project's internal Communications Team will design the advert for press publication and each of the social media posts.	Number of adverts posted	The advert is placed twice in the Lowvelder (Local Community Newspaper), once on Sowetan Live, and twice in the Citizen (2 + 1 + 2 = 5) Social media campaign to include posts twice a week for 3 weeks on each platform [Twitter, Instagram, Facebook] (2 x 3 x 3 = 18)	23								23	23	0		
		1. 2	Testing of the walk-in application process, online application system, and USSD application system and finalise for receiving applications. Young people apply for the initiative either by walking-in to the centre, accessing the online system, or via the USSD system (the USSD system does not require internet connectivity), thereby broadening access to more people.	Number of applications received	Based on previous support initiatives run, the response rate from the press adverts is likely to be 100 from the Lowvelder community newspaper, 200 from Sowetan Live and 150 from the Citizen. The social media campaign is likely to reach 5,000 youth, with 300 applying for the programme. All applications will be received by the closing date (a month after launching the programme). There is sufficient interest in the programme from young people.	750								750	750	0		
		1. 3	Shortlisting of candidates by Youth Project Staff. Sorting of applications based on the criteria as listed in the advert: must be between 18 and 35 years old, live near the Youth Advisory Centre in Nelspruit, be willing and able to attend classroom-based training twice a week, and want to work in a BPO and/or ICT role.	Number of candidates shortlisted	80% eligibility rate (based on previous campaigns run). Youth Project Staff will take approximately a week to shortlist applicants.	600									600	600	0	
		1. 4	Shortlisted candidates are contacted and scheduled for aptitude and skills testing (either online or at one of the Youth Project Offices). The Aptitude tests will assess what a person is capable of doing or to predict what a person is able to learn or do given the right education and instruction. The aptitude tests will consist of verbal and non-verbal testing. Verbal tests will assess ability to analyse verbal data and make astute decisions, and non-verbal tests will assess ability to handle numerical data, patterns and problem-solving. The skills assessment will establish each candidate's current skills-set.	Number of candidates completing aptitude and technical skills assessments	Based on a drop-out rate of 5% from shortlisting to testing (based on previous campaigns run). It is assumed that applicants will be able to complete the testing online or in person at the Advisory Centre. The aptitude tests and skills assessment process will take approximately two weeks to complete. It is anticipated that 80% of the 570 (456) candidates that completed the testing, are suitable for either the ICT or BPO stream.	570									570	570	0	
		1. 5	Based on the aptitude and skills assessment, candidates will be selected for one of two training and work streams: ICT coding; and BPO call centre. BPO candidates will be selected at this stage, but ICT candidates will undergo further testing.	Number of candidates selected for the BPO stream	75% of the candidates that meet the aptitude requirements are enrolled into the BPO stream. It will take a week to analyse tests and allocate candidates to ICT and BPO streams.	342									342	570	0	
		1. 6	ICT candidates undergo an additional gamification-based assessment to establish their level of problem solving ability which will assist in placing them in the appropriate blend of training sessions.	Number of candidates selected for the ICT stream	25% of the candidates that meet the aptitude requirements are enrolled into the ICT stream. It will take a week to analyse tests and allocate candidates to ICT and BPO streams. ICT gamification assessment and marking will take 2 additional days.	114										114	428	0
		1. 7	Candidates that are not selected for the BPO and ICT pilot will still be assisted. They will have access to career guidance and will be referred to project partners that source opportunities for young people in other sectors and provide the relevant bridging training.	Number of young people offered career guidance and referred to project partners for other potential opportunities	Of the 750 applicants not enrolled in the pilot, all will be willing to undergo career guidance and accept the offer of referral to project partners to access other opportunities.	294										294	142	0
		1. 8														0	0	0
			OVERALL Milestone Output for Activity 1	Number of candidates enrolled onto the programme	80% of the tested candidates meet aptitude requirements (based on previous campaigns run) and are enrolled into the support programme. Candidates will be ready to begin training in Period 2 of the project.	456								456	456	0		



Reflecting on the Results Chain



Tab 2: Activity-Based Costing



JF11/1234				ACTIVITY-BASED COSTING						
Activities				Costing						
				Identification and classification of costs			Valuation and Assumptions for Costs			
Description of Main Activity	No.	Description of the Sub-Activities	Outputs from the Activities	Project Cost Description related to sub-activity	SCOA code per cost item (Level 1)	SCOA code per cost item (Level 2)	Total cost of activity	Project Bank Account: Direct Payment or Reimbursement *	Inflation/ Cost Escalation Adjustment	Cost Assumptions
Recruit candidates onto programme	1. 1	Advertising of the youth support initiative in the Local Newspaper, Sowetan Live, and the Citizen. Advertising on social media: Twitter, Facebook, and Instagram. The project's internal Communications Team will design the advert for press publication and each of the social media posts.	Number of adverts posted	Advertising and social medial campaigns	I Goods & Services	I1 Advertising, Marketing & Communications	165 000	Direct	0%	Example: Units, basis: R20,000 to place an advert on Sowetan Live, once off Source of assumption: Based on average cost in previous financial year
	1. 2	Testing of the walk-in application process, online application system, and USSD application system and finalise for receiving applications. Young people apply for the initiative either by walking-in to the centre, accessing the online system, or via the USSD system (the USSD system does not require internet connectivity), thereby broadening access to more people.	Number of applications received						0%	Units, basis: Source of assumption:
	1. 3	Shortlisting of candidates by Youth Project Staff. Sorting of applications based on the criteria as listed in the advert: must be between 18 and 35 years old, live near the Youth Advisory Centre in Nelspruit, be willing and able to attend classroom-based training twice a week, and want to work in an ICT role.	Number of candidates shortlisted	Shortlisting done by Project Staff	H Compensation	H1 Salaries & Wages: All existing staff	500 000	Reimbursement	6%	Units, basis: Salaries Rate per Hour Source of assumption: Based on the current wage bill of the staff
		Shortlisted candidates are contacted and scheduled for aptitude and technical skills testing (either online or at one of the Youth Project Staff).	Number of candidates completing aptitude and technical skills							

Tab 2: Implementation Schedule



Activities

Costing

Costing - Timing of the Budget

JF11/1234				ACTIVITY-BASED COSTING						JF11/1234 IMPLEMENTATION SCHEDULE								
				Identification and classification of costs			Valuation and Assumptions for Costs			Timing and breakdown of the cost incurred for each cost item								
Description of Main Activity	No.	Description of the Sub-Activities	Outputs from the Activities	Project Cost Description related to sub-activity	SCOA code per cost item (Level 1)	SCOA code per cost item (Level 2)	Total cost of activity	Project Bank Account: Direct Payment or Reimbursement *	Inflation/ Cost Escalation Adjustment	Cost Assumptions	Year 1				Year 2			
											Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8
											Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun
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	1.2	Testing of the walk-in application process, online application system, and USSD application system and finalise for receiving applications. Young people apply for the initiative either by walking-in to the centre, accessing the online system, or via the USSD system (the USSD system does not require internet connectivity), thereby broadening access to more people.	Number of applications received						0%	Units, basis: Source of assumption:								
	1.3	Shortlisting of candidates by Youth Project Staff. Sorting of applications based on the criteria as listed in the advert: must be between 18 and 35 years old, live near the Youth Advisory Centre in Nelspruit, be willing and able to attend classroom-based training twice a week, and want to work in an ICT role.	Number of candidates shortlisted	Shortlisting done by Project Staff	H Compensation	H1 Salaries & Wages: All existing staff	500 000	Reimbursement	6%	Units, basis: Salaries Rate per Hour Source of assumption: Based on the current wage bill of the staff	50 000	100 000	100 000	100 000	150 000			
	1.4	Shortlisted candidates are contacted and scheduled for aptitude and technical skills testing (either online or at one of the Youth Project Offices). The Aptitude tests will assess what a person is capable of doing or to predict what a person is able to learn or do given the right education and instruction. The aptitude tests will consist of verbal and non-verbal testing. Verbal tests will assess ability to	Number of candidates completing aptitude and technical skills assessments	In-kind cost-Stationery	I Goods & Services	I6.2 Other - Stationary & Printing	300 000	Direct	6%	Units, basis: Cost per unit per beneficiary Source of assumption: Based on quotations	25 000	25 000	25 000	25 000	50 000	50 000	50 000	50 000

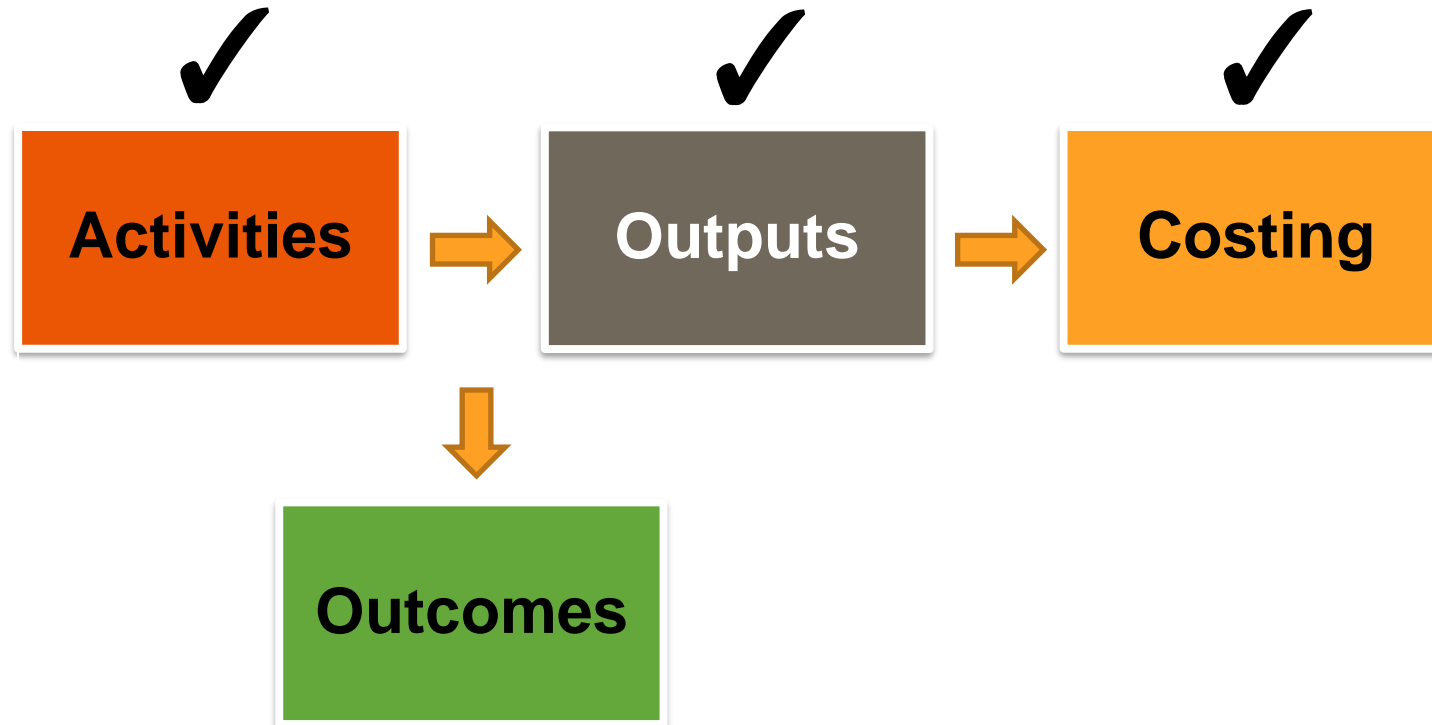
Tab 2: Implementation Schedule



JF11/1234				JF11/1234 ACTIVITY-BASED COSTING						
				Identification and classification of costs			Valuation and Assumptions for Costs			
Description of Main Activity	No.	Description of the Sub-Activities	Outputs from the Activities	Project Cost Description related to sub-activity	SCOA code per cost item (Level 1)	SCOA code per cost item (Level 2)	Total cost of activity	Project Bank Account: Direct Payment or Reimbursement	Inflation/ Cost Escalation Adjustment	Cost Assumptions
	1. 1	Advertising of the youth support initiative in the Local Newspaper, Sowetan Live, and the Citizen. Advertising on social media: Twitter, Facebook, and Instagram. The project's internal Communications Team will design the advert for press publication and each of the social media posts.	Number of adverts posted	Advertising and social medial campaigns	I Goods & Services	I1 Advertising, Marketing & Communications	165 000	Direct	0%	Example: Units, basis: R20,000 to place an advert on Sowetan Live, once off Source of assumption: Based on average cost in previous financial year
		Testing of the walk-in application process, online application system, and USSD application system and finalise for receiving applications. Young people apply for the initiative either by walking-in to the centre, accessing the online system, or via the USSD system (the USSD	Number of applications received						0%	Units, basis: Source of assumption:

- Column Y has been included to assist with complying with the Operating Guidelines.
- Applicants are required to indicate whether the cost will be paid directly from the ring-fenced project bank account or it will be part of a batch payment effected elsewhere and reimbursed to the applicant.
- It is important to be clear and disclosed early so that we can have the conversation on reporting protocols.

Reflecting on the Results Chain



Tab 2: Outcomes – Programme Indicators



Outcomes

Anticipated Outcomes

Timing of Outcomes

10th CFP Programme Indicators

No.	Name of Indicator (refer to the indicator definitions in the term sheet before completing this section)	Means of Verification	Assumptions	Year 1				Year 2				Total	Year 1	Year 2
				Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8			
				Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun			
Ind 1	Number of new permanent jobs created	Employment contract										0	0	0
Ind 1.1	Number of new seasonal jobs created	Employment contract										0	0	0
Ind 1.2	Number of new fixed term jobs created (contract of 12 months or more)	Employment contract										0	0	0
Ind 2	Number of permanent placements beyond project partners	Employment contract										0	0	0
Ind 2.1	Number of seasonal placements beyond project partners	Employment contract										0	0	0
Ind 2.2	Number of fixed term placements beyond project partners (contract of 12 months or more)	Employment contract										0	0	0
Ind 3	Number of permanent placements with project partners	Employment contract										0	0	0
Ind 3.1	Number of seasonal placements with project partners	Employment contract										0	0	0
Ind 3.2	Number of fixed term placements with project partners (contract of 12 months or more)	Employment contract										0	0	0
Ind 4	Number of short term jobs created	Employment contract										0	0	0
Ind 5	Number of beneficiaries completing timebound internships	Internship completion letter/certificate										0	0	0
Ind 6	Number of trained beneficiaries	Training completion letter/certificate										0	0	0
Ind 7	Number of self-employed informal sector entrepreneurs	Self-reported financials generated by the entrepreneur/ business owner/ designate										0	0	0
Ind 8	Number of employed informal sector workers	Employment declarations co-signed by the employer and the employee.										0	0	0



Outcomes

Timing of Outcomes

Milestone & Project-Specific Indicators

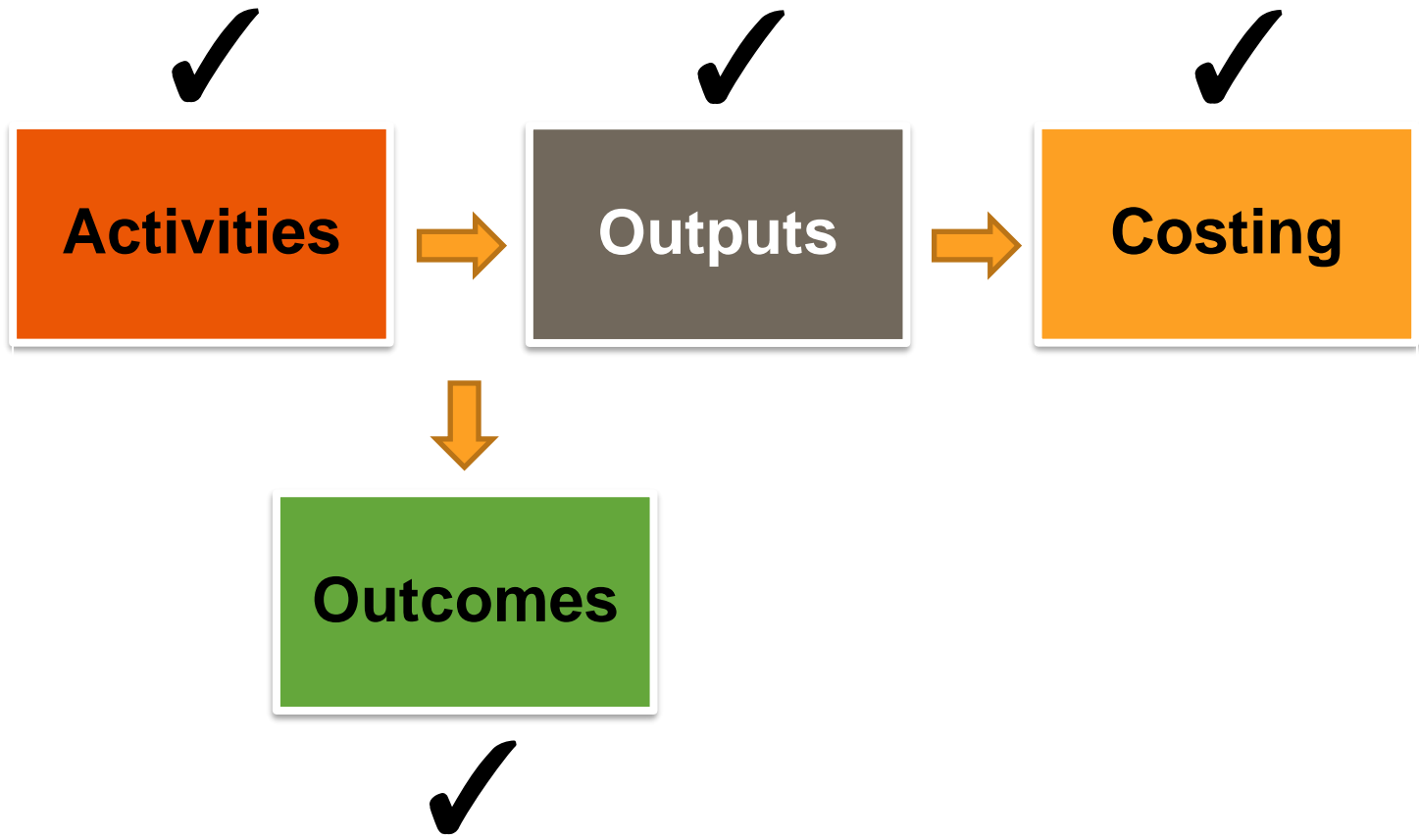
No.	Name of Indicator	Means of Verification	Assumptions	Year 1				Year 2				Total	Year 1	Year 2
				Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8			
				Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun			
Project Ind 1	Number of Candidates Enrolled into ICT Skills training programme	Register for enrolled candidates	88% of the tested candidates meet aptitude requirements (based on previous campaigns run) and are enrolled into the support programme.	500								500	500	0
Project Ind 2	Number of employers signing off-take agreements for the placement of trained participants	Agreements	Given the interest from employers and Advantage Employment Consultancy's partnership pipeline, it is assumed that 23 employers will commit to employing an average of 16 participants.		23							23	23	0
Project Ind 3	Number of candidates completing ICT training programme	Completion certificates	95% of candidates will complete meet the training requirements of obtaining at least 75% in all course work throughout the 9 month period.				475					475	475	0
Project Ind 4	Number of candidates completing the softskills training programme	Completion certificates	5 % dropout rate is expected.				475					475	475	0
Project Ind 5	<Project to enter indicator where applicable>											0	0	0
Project Ind 6	<Project to enter indicator where applicable>											0	0	0
Project Ind 7	<Project to enter indicator where applicable>											0	0	0

Tab 2: Outcomes – Means of Verification



Outcomes		Anticipated Outcomes			Timing of Outcomes									
		10th CFP Programme Indicators			Year 1		Year 2				Total	Year 1	Year 2	
No.	Name of Indicator (refer to the indicator definitions in the term sheet before completing this section)	Means of Verification	Assumptions	Period 1 Jul to Sep	Period 2 Oct to Dec	Period 3 Jan to Mar	Period 4 Apr to Jun	Period 5 Jul to Sep	Period 6 Oct to Dec	Period 7 Jan to Mar				Period 8 Apr to Jun
Ind 1	Number of new permanent jobs created	Employment contract										0	0	0
Ind 1.1	Number of new seasonal jobs created	Employment contract										0	0	0
Ind 1.2	Number of new fixed term jobs created (contract of 12 months or more)	Employment contract										0	0	0
Ind 2	Number of permanent placements beyond project partners	Employment contract										0	0	0
Ind 2.1	Number of seasonal placements beyond project partners	Employment contract										0	0	0
Ind 2.2	Number of fixed term placements beyond project partners (contract of 12 months or more)	Employment contract										0	0	0
Ind 3	Number of permanent placements with project partners	Employment contract										0	0	0
Ind 3.1	Number of seasonal placements with project partners	Employment contract										0	0	0
Ind 3.2	Number of fixed term placements with project partners (contract of 12 months or more)	Employment contract										0	0	0
Ind 4	Number of short term jobs created	Employment contract										0	0	0
Ind 5	Number of beneficiaries completing timebound internships	Internship completion letter/certificate										0	0	0
Ind 6	Number of trained beneficiaries	Training completion letter/certificate										0	0	0
Ind 7	Number of self-employed informal sector entrepreneurs	Self-reported financials generated by the entrepreneur/ business owner/ designate										0	0	0
Ind 8	Number of employed informal sector workers	Employment declarations co-signed by the employer and the employee										0	0	0

Reflecting on the Results Chain



Tab 3: Financing Plan



Ushintsho Oluqhakazile

South Africa Siyasebenza

PRIMARY CASH INFLOWS (GRANT AND MATCHED FUNDING)

OK OK OK OK OK OK OK OK

FUNDER NAME	CLASSIFICATION PER SCOA	STATUS OF FUNDING	%OF FUNDING SECURED	CONDITIONS OF FUNDING (Term, Rate, Bullet payments, Moratoriums)	TIMING OF DRAWDOWNS	Year 1				Year 2				Total
						Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	
						Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	
A GRANT FUNDING						R1 250 000,00	R1 000 000,00	R2 000 000,00	R1 250 000,00	R1 250 000,00	R1 250 000,00	R1 000 000,00	R1 000 000,00	R 10 000 000,00
Jobs Fund Grant	A:Grant	In application	100%	As outlined in the Grant Agreement read together with the Operating Guidelines	Quarterly	R1 250 000,00	R1 000 000,00	R2 000 000,00	R1 250 000,00	R1 250 000,00	R1 250 000,00	R1 000 000,00	R1 000 000,00	R 10 000 000,00
														R -
B MATCHED FUNDING (C1 - C3)														R 10 000 000,00
C1 Own Funding Contributions						R1 250 000,00	R1 000 000,00	R2 000 000,00	R850 000,00	R850 000,00	R800 000,00	R800 000,00	R700 000,00	R 8 250 000,00
	C1: Own Funding	Funding received in full	100%											R -
Advantage Employment	8250000	Full funding secured	100%	As per the funding needs per Matched funding Agreement	Quarterly	R1 250 000,00	R1 000 000,00	R2 000 000,00	R850 000,00	R850 000,00	R800 000,00	R800 000,00	R700 000,00	R 8 250 000,00
														R -
C2 Contributions from other Sources						R0,00	R0,00	R0,00	R0,00	R400 000,00	R450 000,00	R200 000,00	R700 000,00	R 1 750 000,00
Vista Foundation	C2: Contributions from Other Sources	Funding pledge / Part funding secured	100%	Per The funding Agreement and the Vista's Board Resolution	End of year 1 then quarterly thereafter	R0,00				R400 000,00	R450 000,00	R200 000,00	R700 000,00	R 1 750 000,00
														R -
C3 Loan financing						R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	R 0,00
Bank X	C3: Loan financing	Funding received in full	100%	1 Year Loan Term. Capital and Interest Moratoriums Year 1	Monthly									R -

Tab 4: Funding Allocation

Source and Use of Funds			
Sources			
Detail	Sources	Amount	Comments
Grant funding		R10 000 000,00	
Grant Funding	The Jobs Fund	10 000 000,00	
Matched funding		R11 000 000,00	
Own Funding		8 250 000,00	
Contributions From Other Sources		1 750 000,00	
Loan Finance		-	
In-kind		1 000 000,00	
Project revenue (where applicable)		-	
Interest earned		-	
Product Sales		-	
Loan repayments		-	
Other earnings		-	
Total Funding Sources		R21 000 000,00	

Uses					Funding Split <i>(split total expense per column D in into the proportion being paid by various funding sources on a line by line basis)</i>											
SCOA Classification	Sub-category	% of project cost	Amount	Comments	Grant		Own Matched Funding		Loan Matched Funding		Contributions from Other Sources Matched Funding		In-Kind Matched Funding		Other Project Income	
					Amount	% of total cost	Amount	% of total cost	Amount	% of total cost	Amount	% of total cost	Amount	% of total cost	Amount	% of total cost
Operations			3 640 000,00													
	Management costs	0%	-			0%		0%		0%		0%		0%		0%
	Compensation - Existing staff	14%	500 000,00		250 000	50%	250 000	50%		0%		0%		0%		0%
	Compensation - New Staff/ Te	0%	-			0%		0%		0%		0%		0%		0%
	Training	43%	1 575 000,00		500 000	32%	375 000	24%		0%		0%	700 000	44%		0%



Cumulative MF Ratio	1,00	1,00	1,00	0,93	0,94	0,95	0,96	1,00	1,00
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CONTRACTED PROJECT BUDGET									
	Year 1				Year 2				Total
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	
	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	

PLANNED INCOME

A Grant	R 1 250 000	R 1 000 000	R 2 000 000	R 1 250 000	R 1 250 000	R 1 250 000	R 1 000 000	R 1 000 000	R 10 000 000
B Matched Funding (C1 - C3)	R 1 250 000	R 1 000 000	R 2 000 000	R 850 000	R 1 250 000	R 1 250 000	R 1 000 000	R 1 400 000	R 10 000 000
C1 Own Funding Contributions	R 1 250 000	R 1 000 000	R 2 000 000	R 850 000	R 850 000	R 800 000	R 800 000	R 700 000	R 8 250 000
C2 Contributions from other Sources	R 0	R 0	R 0	R 0	R 400 000	R 450 000	R 200 000	R 700 000	R 1 750 000
C3 Loan financing	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
C4 In-kind Matched Funding	R 25 000	R 125 000	R 125 000	R 125 000	R 150 000	R 150 000	R 150 000	R 150 000	R 1 000 000
D Other Project Income	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
TOTAL INCOME	R 2 525 000	R 2 125 000	R 4 125 000	R 2 225 000	R 2 650 000	R 2 650 000	R 2 150 000	R 2 550 000	R 21 000 000

PLANNED EXPENDITURE

Fa Management Costs	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Fa1 Management fees	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Fa2 Project Management/ Administration	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Fa3 Technical Support	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0



Project Summary

Project name	Removing Barriers to Youth Employment
Applicant Organisation	Advantage Employment Consultancy (Pty) Ltd (Lead); Youth World Skill Development NPC; and Youth for Jobs NPC
Sector in which your organisation operates	e.g. Training, Capacity Building & Education
JF Number	JF11/1234
Implementation start date	01 July 2024
Implementation start quarter	Jul to Sep
Implementation end date	30 June 2026
Grant Funding requested	R10 000 000
Matched Funding committed	R10 000 000

1 Number of new permanent jobs created	0
1.1 Number of new seasonal jobs created	0
1.2 Number of new fixed term jobs created (contract of 12 months or more)	0
2 Number of permanent placements beyond project partners	15
2.1 Number of seasonal placements beyond project partners	0
2.2 Number of fixed term placements beyond project partners (contract of 12 months or more)	15
3 Number of permanent placements with project partners	136
3.1 Number of seasonal placements with project partners	0
3.2 Number of fixed term placements with project partners (contract of 12 months or more)	233
4 Number of short term jobs created	0



Questions

Project Example –

During the tea break, please read the project example that was shared with you.

This example will be used when we go through the completion of the ABC PIMP in the training segments that follow



Tea Break



Part C

Completing the ABC PIMP (M&E sections)



Live Demo



Questions



Lunch Break



Part D

Completing the ABC PIMP (Finance sections)



Recap on Finance Tabs in the PIMP

Tab 3: Financing Plan



PRIMARY CASH INFLOWS (GRANT AND MATCHED FUNDING)

OK OK OK OK OK OK OK OK

FUNDER NAME	CLASSIFICATION PER SCOA	STATUS OF FUNDING	%OF FUNDING SECURED	CONDITIONS OF FUNDING (Term, Rate, Bullet payments, Moratoriums)	TIMING OF DRAWDOWNS	Year 1				Year 2				Total
						Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	
						Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	
A GRANT FUNDING						R1 250 000,00	R1 000 000,00	R2 000 000,00	R1 250 000,00	R1 250 000,00	R1 250 000,00	R1 000 000,00	R1 000 000,00	R 10 000 000,00
Jobs Fund Grant	A:Grant	In application	100%	As outlined in the Grant Agreement read together with the Operating Guidelines	Quarterly	R1 250 000,00	R1 000 000,00	R2 000 000,00	R1 250 000,00	R1 250 000,00	R1 250 000,00	R1 000 000,00	R1 000 000,00	R 10 000 000,00
														R -
B MATCHED FUNDING (C1 - C3)														R 10 000 000,00
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	C1: Own Funding	Funding received in full	100%											R -
Advantage Employment	8250000	Full funding secured	100%	As per the funding needs per Matched funding Agreement	Quarterly	R1 250 000,00	R1 000 000,00	R2 000 000,00	R850 000,00	R850 000,00	R800 000,00	R800 000,00	R700 000,00	R 8 250 000,00
														R -
C2 Contributions from other Sources						R0,00	R0,00	R0,00	R0,00	R400 000,00	R450 000,00	R200 000,00	R700 000,00	R 1 750 000,00
Vista Foundation	C2: Contributions from Other Sources	Funding pledge / Part funding secured	100%	Per The funding Agreement and the Vista's Board Resolution	End of year 1 then quarterly thereafter	R0,00				R400 000,00	R450 000,00	R200 000,00	R700 000,00	R 1 750 000,00
														R -
C3 Loan financing						R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	R0,00	R 0,00
Bank X	C3: Loan financing	Funding received in full	100%	1 Year Loan Term. Capital and Interest Moratoriums Year 1	Monthly									R -

Tab 4: Funding Allocation

South Africa Siyasebenza

Ushintsho Oluqhakazile

Source and Use of Funds			
Sources			
Detail	Sources	Amount	Comments
Grant funding		R10 000 000,00	
Grant Funding	The Jobs Fund	10 000 000,00	
Matched funding		R11 000 000,00	
Own Funding		8 250 000,00	
Contributions From Other Sources		1 750 000,00	
Loan Finance		-	
In-kind		1 000 000,00	
Project revenue (where applicable)		-	
Interest earned		-	
Product Sales		-	
Loan repayments		-	
Other earnings		-	
Total Funding Sources		R21 000 000,00	

Uses					Funding Split <i>(split total expense per column D in into the proportion being paid by various funding sources on a line by line basis)</i>											
SCOA Classification	Sub-category	% of project cost	Amount	Comments	Grant		Own Matched Funding		Loan Matched Funding		Contributions from Other Sources Matched Funding		In-Kind Matched Funding		Other Project Income	
					Amount	% of total cost	Amount	% of total cost	Amount	% of total cost	Amount	% of total cost	Amount	% of total cost	Amount	% of total cost
Operations			3 640 000,00													
	Management costs	0%	-			0%		0%		0%		0%		0%		0%
	Compensation - Existing staff	14%	500 000,00		250 000	50%	250 000	50%		0%		0%		0%		0%
	Compensation - New Staff/ Te	0%	-			0%		0%		0%		0%		0%		0%
	Training	43%	1 575 000,00		500 000	32%	375 000	24%		0%		0%	700 000	44%		0%

Automatic Summary – SCOA Budget



Cumulative MF Ratio	1,00	1,00	1,00	0,93	0,94	0,95	0,96	1,00	1,00
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CONTRACTED PROJECT BUDGET

	Year 1				Year 2				Total
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	
	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	Jul to Sep	Oct to Dec	Jan to Mar	Apr to Jun	

PLANNED INCOME

A Grant	R 1 250 000	R 1 000 000	R 2 000 000	R 1 250 000	R 1 250 000	R 1 250 000	R 1 000 000	R 1 000 000	R 10 000 000
B Matched Funding (C1 - C3)	R 1 250 000	R 1 000 000	R 2 000 000	R 850 000	R 1 250 000	R 1 250 000	R 1 000 000	R 1 400 000	R 10 000 000
C1 Own Funding Contributions	R 1 250 000	R 1 000 000	R 2 000 000	R 850 000	R 850 000	R 800 000	R 800 000	R 700 000	R 8 250 000
C2 Contributions from other Sources	R 0	R 0	R 0	R 0	R 400 000	R 450 000	R 200 000	R 700 000	R 1 750 000
C3 Loan financing	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
C4 In-kind Matched Funding	R 25 000	R 125 000	R 125 000	R 125 000	R 150 000	R 150 000	R 150 000	R 150 000	R 1 000 000
D Other Project Income	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
TOTAL INCOME	R 2 525 000	R 2 125 000	R 4 125 000	R 2 225 000	R 2 650 000	R 2 650 000	R 2 150 000	R 2 550 000	R 21 000 000

PLANNED EXPENDITURE

Fa Management Costs	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Fa1 Management fees	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Fa2 Project Management/ Administration	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Fa3 Technical Support	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0



Live Demo



Questions



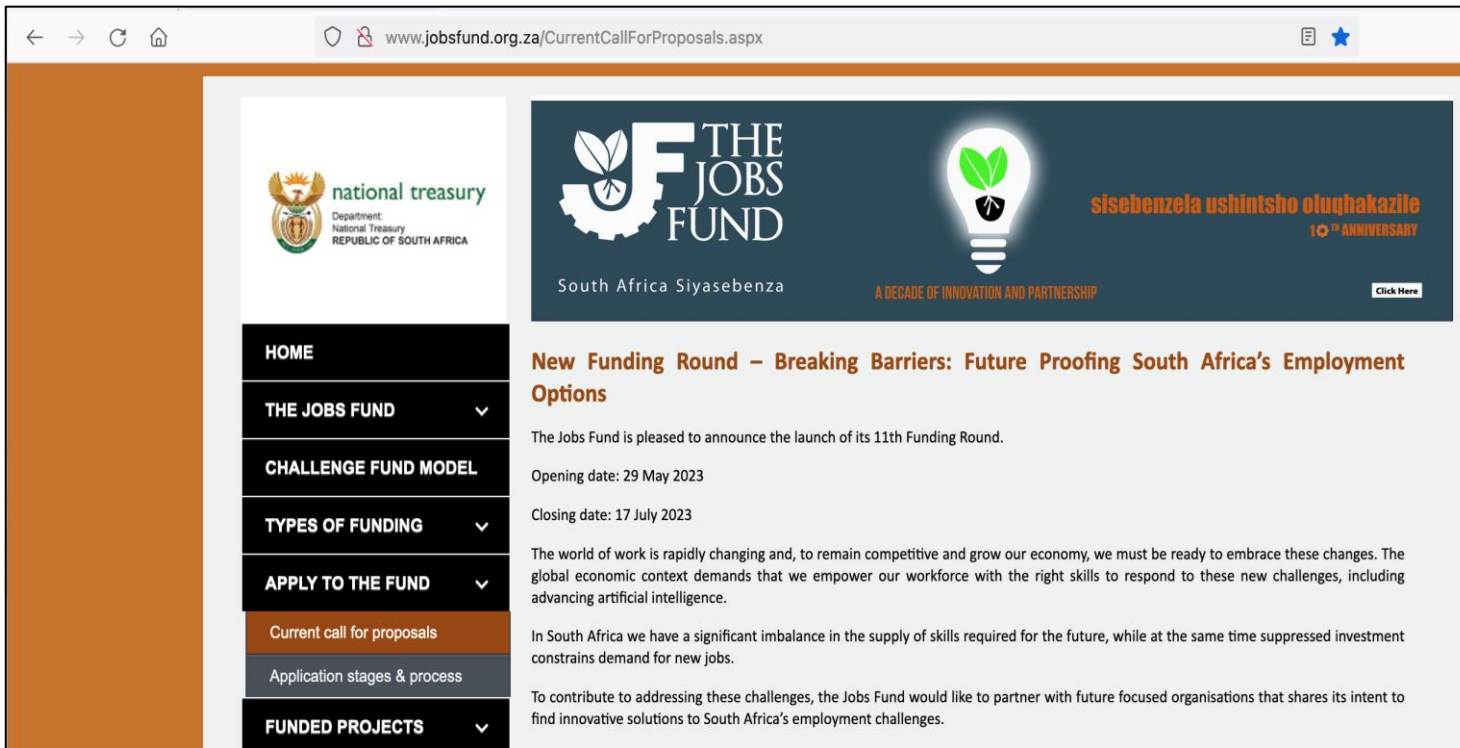
Application Form

Grant Management System

- How to access and navigate the application form

<http://www.jobsfund.org.za>

Select Hyperlink to register on the Online Portal and launch the online application



national treasury
Department: National Treasury
REPUBLIC OF SOUTH AFRICA

THE JOBS FUND
South Africa Siyasebenza
A DECADE OF INNOVATION AND PARTNERSHIP

sisebenzela ushintsho oluqhakazile
10TH ANNIVERSARY

Click Here

HOME

THE JOBS FUND

CHALLENGE FUND MODEL

TYPES OF FUNDING

APPLY TO THE FUND

Current call for proposals

Application stages & process

FUNDED PROJECTS

New Funding Round – Breaking Barriers: Future Proofing South Africa’s Employment Options

The Jobs Fund is pleased to announce the launch of its 11th Funding Round.

Opening date: 29 May 2023

Closing date: 17 July 2023

The world of work is rapidly changing and, to remain competitive and grow our economy, we must be ready to embrace these changes. The global economic context demands that we empower our workforce with the right skills to respond to these new challenges, including advancing artificial intelligence.

In South Africa we have a significant imbalance in the supply of skills required for the future, while at the same time suppressed investment constrains demand for new jobs.

To contribute to addressing these challenges, the Jobs Fund would like to partner with future focused organisations that shares its intent to find innovative solutions to South Africa’s employment challenges.

Further guidance and information is contained in the links below:


- [11th Funding Round Brochure](#)
- [FAQs](#)
- [Application User Guide](#)

If you meet the eligibility criteria, click on the below to apply (an Application User Guide will be available on this site)

APPLY

All applications must be submitted by 15:00 on 17 July 2023.

If you have any queries, please contact: jobsfund@treasury.gov.za



THE JOBS FUND
South Africa. Siyasebenza

Login

Username:

Password:

Login



12. How to Apply – Online Application

GMS Tips

- There are **8 sections** on this application form which have to be completed (including **upload of supporting documents**).
- Applicants must submit the Application online, **in English**, before the closing date.
- A **read-only report** can be generated from the system that will allow the applicant to print out their completed / partially completed online application form.
- You should **regularly save** your application by clicking on the "Save" button.
- You will be able to login and edit information on the form as many times as you like until you have clicked the "Submit" button.
- **Narrative Sections** – we recommend that applicants complete narrative sections within MS Word and complete spelling and grammar checking. Once users are satisfied with the content, the information can be transposed (“copy and paste”) from Ms Word into the applicable online form textbox / input fields.
- Fields marked with a red star * are mandatory fields.
- Clicking on the "**Validate**" button will check the application form for missing mandatory fields and incorrect data, and will alert you.
- **Please make sure that you have enabled popups on your web browser i.e. Pop up blocker is turned off to allow popup messages to be displayed.**
- No exceptions will be made for any submissions that are incomplete or submitted after **3:00pm on 17 July 2023**.

Navigating the GMS – LIVE DEMO



Questions



Part E

***Grant Agreement & Due Diligence Processes
Post training Support by the Jobs Fund Team***

Grant Agreement Standard Clauses, Due Diligence & Contracting Process



Introduction

- Due Diligence Checklist has been made available on the application website. **Applicants are required to respond to all due diligence questions and upload all required documentation.**
- Standardised Grant Agreements has been provided and are accessible on the application website .
- **PLEASE NOTE THAT THE STANDARD TERMS AND CONDITIONS CONTAINED IN ANNEXURE 1 TO THE GRANT AGREEMENT ARE NON-NEGOTIABLE, THUS APPROVED APPLICANTS WILL BE REQUIRED TO CONTRACT ON ANNEXURE 1.**

Due Diligence

- Details of the Applicant – Contracting Parties
 - *Type of organisation, personal information to enable FICA and background checks, Tax Compliance Verification Report, Audited / Reviewed Financial Statements for the last three years.*
- Institutional and Partnership Arrangements
 - *Partnership Agreements, Project organogram and CVs for key individuals, Terms of Reference of the Partnership Steering Committee.*



Due Diligence (*Continued*)

- Governance and Controls
 - *Governance structures and Terms of Reference of key committees, provide Risk Management Policy, Financial Management Policy, IT Management Systems Policies. Procedures and POPI Act Policy and B-BBEE Status Report.*
- Project Model / Project Funding Model
 - *Selection criteria to identify youth beneficiaries, flow of funds diagram, draft Matched Funding Agreement(s) / Undertakings if funding is from non-public sector, Board Resolution if own funding, Sworn statement, signed Funding Agreement and Financial Statements in the event of individual funder, if Matched Funding is from public sector, proof of appropriated funds for the Project.*
- Monitoring and Evaluation
 - *Monitoring and reporting system, provide templates of Means of Verification for each Indicator, nominate Project-specific Indicators with targets and appropriate Means of Verification.*



Due Diligence (*Continued*)

- Legal Requirements
 - *CIPC registration documents and confirmation of Directors, where applicable, Shareholder's Agreement, in the event of Trust, Trust Deed and Letters of Authorisation, in the case of a NPC, Registration Certificate from the DSD, material contracts, regulatory approvals, proof of appointment of Auditors, Board Resolution or Trustee Resolution to make an application, consent from Directors, etc., in order to conduct credit checks.*
- Litigation and Contingent Liabilities
 - *Judgment against the Applicant in the last two years, credit-related judgment against directors etc., discuss any contingent liabilities or pending or threatened litigation against Applicant, any pending or settled outstanding issue relating to non-compliance with the law.*



Grant Agreement Clauses

Grant / Matched Funding framework

- The principle is that Matched Funding must be deposited before the Grant disbursement will be processed.
- **Section 38 Undertaking – PFMA**
- **Project Indicators**
- **Ring-fenced Project Bank Account(s)**
- **Disbursement**
 - Advance Disbursement
 - Quarterly Disbursement
 - Withholding of Funds
- **Reimbursement of Project Funds**



Grant Agreement Clauses (Continued)

- **Reporting Obligations**
 - Quarterly Report
 - Audit Report
 - Self-Evaluation Report
 - Other Reports
- **Assets purchased by Project funds**
- **Termination**
- **Dispute Resolution**
- **Key Personnel**
- **POPI Undertaking**



After approval by the Investment Committee

- Applicants informed whether their applications have been successful or unsuccessful.
- Draft Grant Agreement and the Activity Based, Costing Project Implementation Monitoring Plan (ABC PIMP) of successful Applicants finalised internally.
- Contracting documents (Grant Agreement, ABC PIMP & Annexures) sent to successful Applicants for final comments.
- Draft Agreement and Annexures updated.
- Updated Grant Agreement , ABC PIMP and Annexures final check by the Jobs Fund.
- Submission of Draft Agreements together with Contracting File for final approval (for execution).
- Execution of the Grant Agreement.



Questions



Post-training Support by the Jobs Fund Team



Assistance from the JF Team

- **During Application**
 - The JF Team will support and provide structuring guidance upon request on ABC PIMP. The JF Team will not complete the application documents (including ABC PIMP) for the Applicant.
 - The Applicant prepare ABC PIMP and then engage the Project Team for assistance/guidance if support is required.
 - There will be an upcoming virtual Master Class on ABC PIMP.
- **During Appraisal**
 - As already pointed out, during the Appraisal phase, there will be multiple instances where the JF Team will contact Applicants for further information, etc.
 - The JF Team will assist the Applicants during the stage 1 and 2 appraisal
 - At the close of the application process, we will prioritize appraisal based on the state **of readiness of the ABC PIMP, completeness of due diligence documents and strength of match funding arrangements.**
 - The date for the Due Diligence (on-site/ virtual) meetings will be communicated.
 - Applicants to note that during the appraisal period, there are key delivery dates which can't be missed, as this will result in delays in the appraisal of the Applicant's application, i.e., the Applicant will miss the opportunity to get JF guidance.
- **The support from Project Team doesn't guarantee that the JFIC will approve the project. The JFIC decision to fund is independent. However, we assure the Applicants that we are motivated to get your Project approved.**



Questions

Contact Details



Any enquires must be submitted by email:

 jobsfund@treasury.gov.za

For further information on the application process please visit:

 <https://jobsfund.praxisgms.co.za> or www.jobsfund.org.za

To access Jobs Fund social media accounts, please click on the links below:

 https://www.youtube.com/@JobsFund_NT

 https://twitter.com/JobsFund_NT



Closing

Head of the Jobs Fund (Deputy Director General: Employment Facilitation)

Najwah Allie-Edries

Thank you

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